

# LUMINARIUM

DANCE COMPANY [WWW.LUMINARIUMDANCE.ORG](http://WWW.LUMINARIUMDANCE.ORG)

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*Luminarium (luminary) - n. - 1. a body that gives off light 2. sheds light on some subject or enlightens mankind*

## **Board of Directors Guidelines and Expectations**

Luminarium Dance Company is one of Boston’s most prominent rising dance companies, officially titled by the *Improper Bostonian* as one of ten “stellar organizations that may have slipped under your radar” at the start of 2013, and praising its two directors as “unsung heroes” of the Boston arts scene.

Luminarium was founded in 2010 by Artistic Directors Merli V. Guerra and Kimberleigh A. Holman. From the start, Guerra and Holman had the vision of creating a company that could balance groundbreaking productions with the need to integrate and build community. Luminarium’s unparalleled education/outreach programs are conducted at the start of each year, and the company’s one of a kind festival, *24-Hour ChoreoFest*, is produced at the end of each summer. In addition to a vigorous midyear festival season, the company often opts to produce a Gala each June, to commemorate its founding, and always presents an original evening-length feature production in the fall. The company reached over 1,825 New England-based viewers in its 2013 season through performances and programming, and looks to expand its reach in 2014.

Join us as we grow Luminarium within the Boston area through a need to connect our community with dance; from firsthand arts learning experiences to stunning choreography infused with the innovative use of light.

## **Board of Directors Responsibilities**

The Board’s key responsibilities include: planning, financial oversight, fundraising, evaluation and monitoring, development, and public relations. Directors are elected to serve for an initial term of one year, and evaluate their relationship and its future at the end of the first year.

The Board of Directors meets every other month and works collaboratively on a range of governance and fundraising initiatives. The company also holds subcommittee meetings, in the months between Board of Directors meetings, to carry out development and organizational planning, fiscal management, and to assist the company with special events such as the June *Gala*, and the *24-Hour ChoreoFest*.

Luminarium seeks individuals to join the Board who have a deep personal commitment to our mission, strong leadership experience, and powerful relationship-building and network-building practices. Without a strong Board, Luminarium cannot serve the Boston community to its fullest potential.

## **Board Membership Overview**

Our Board works in concert with Luminarium Dance Company’s vision—our aim is to provide creative, collaborative stewardship and support.

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## **Benefits of Board Membership**

There are many benefits to board membership in addition to having the platform to make a real difference in the Boston community through art. Board Members continuously network with artists, dancers and other professionals that share their passion for the arts, community and education. Sitting on the Board provides invaluable leadership experience, and the chance to bring your own skill set in arts production, marketing, development, community relations and nonprofit management to a very appreciative organization.

## **Board Member Job Description:**

### PURPOSE:

Determine the planning and policy decisions, assure adequate funding, monitor and organize activities, while providing support to the Artistic Directors.

### TERM:

Directors serve for a term of one year, and may serve consecutive terms as the Board deems appropriate. Positions will be readdressed after the first term. Resignations must be provided in writing, with an explanation of why the position is being vacated.

### SPECIFIC DUTIES:

- Be informed about the organization's mission, services, policies, and program. Interpret Luminarium's work and values to the community, represent the company, and act as a spokesperson and advocate.
- Attend at least 5 of the 6 annual Board meetings, and all of the subcommittee meetings and special events in which you are specifically involved.
- Make a personal financial contribution to the organization, aiming to achieve an annual "give or get" goal set annually by the Board.
- Actively participate in one subcommittee, and plan to participate in one or more fundraising activities.
- Support Luminarium performances, making every effort to bring guests to performances and volunteer, as needed, for at least one performance.
- Act in the best interests of the organization, and excuse her/himself from discussions and votes where there is a conflict of interest.
- Stay informed about what's going on in the organization. Ask questions and request information.
- Participate in and take responsibility for making decisions on issues, policies, and other Board matters.
- Work in good faith with staff and other Board members as partners towards achievement of our goals and actively communicate on any changes in their ability to participate in our collaborative efforts.
- Communicate in an appropriate amount of time with the Board if s/he is unable to fulfill any of the above commitments to Luminarium.

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## **To Apply**

If you are looking to contribute your leadership skills and experiences to an organization with high-standards for the performance of all its members, effective accountability practices, and the opportunity to lead in the arts, then a position on Luminarium Dance Company's Board of Directors may be the right match for you.

To be considered for the Board of Directors, please submit a resume detailing your relevant leadership experience with a cover letter explaining what Luminarium Dance Company means to you and the Boston community, and how you see your strengths potentially helping the advancement of the company's mission and vision. You must also fill out a Board of Directors application form, which follows this document. Please send these materials and address any questions to [info@luminariumdance.org](mailto:info@luminariumdance.org) with "Board of Directors" in the subject line.

Luminarium Dance Company is an equal opportunity employer. We encourage all qualified individuals to apply for open positions regardless of race, color, religion, sex, sexual orientation, national origin, age, disability, or any other legally protected status.